



# HOSPITALITY STAR AWARDS

## 2024 NOMINATION FORM

### Recognize your exceptional employees!

The Lakeville Convention & Visitors Bureau is all about our HOSPITALITY businesses! We invite ALL hospitality businesses in Lakeville + our Lakeville Chamber member businesses regardless of business location to submit nomination forms for your STARS! Recognition of the 2024 award recipients will take place at our 13th Annual Celebrate Tourism Luncheon, held Thursday May 9 at the Holiday Inn & Suites.

#### *Is my employee eligible?*

Lakeville hospitality businesses including restaurants, festivals, golf courses, attractions, and more may apply. Candidates must be employed by your business at the time of the award luncheon and have at least 1 year full-time or 3 years part-time seniority, and volunteer positions are eligible after 3 years of service.

#### *How are recipients chosen?*

The Lakeville Convention & Visitors Bureau Advisory Board assesses the nominations according to previously set criteria and selects one person in the following 5 categories to receive the award: Excellence in Leadership, Exceptional Tourism Ambassador, Excellence in Customer Service, Everyday Hero, and Shining Star.

#### *What can a recipient expect at the Celebrate Tourism luncheon?*

Recipients\* are recognized on stage with a crystal award after a representative from their business is invited to speak about the star employee (approximately 3 minutes). Each award winner and a guest will receive a ticket to the event and complimentary lunch. Award recipients also receive a \$100 VISA gift card.

\*Event photos will be shared with recipients and their business and used for media and promotions.

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## HOSPITALITY STAR AWARD NOMINATION FORM

***Please complete one form for each employee nominee and return by April 8, 2024.***

NOMINEE: \_\_\_\_\_ DATE OF HIRE: \_\_\_\_\_

Full-time \_\_\_ Part-time \_\_\_ Volunteer \_\_\_

COMPANY: \_\_\_\_\_

NOMINEE EMAIL: \_\_\_\_\_ NOMINEE PHONE: \_\_\_\_\_

JOB TITLE or DESCRIPTION OF NOMINEE RESPONSIBILITIES: \_\_\_\_\_

FORM SUBMITTED BY: \_\_\_\_\_ YOUR TITLE: \_\_\_\_\_

YOUR PHONE: \_\_\_\_\_ YOUR EMAIL: \_\_\_\_\_

**Employers:** Please submit this form with questions on page 2 to [Jeanne@VisitLakeville.org](mailto:Jeanne@VisitLakeville.org) or 19950 Dodd Blvd, Suite 101, Lakeville, MN 55044. Audio or video may be submitted in lieu of the written form. Questions to: Jeanne Hutter at 952.469.2020

**EMPLOYEE NOMINEE** \_\_\_\_\_ **COMPANY** \_\_\_\_\_

**Describe your nominee:**

1. How does your STAR employee exemplify great hospitality and service.
2. Describe your STAR employee's strengths on the job.
3. Tell us about your STAR employee's volunteer work, community involvement and accomplishments.
4. Describe how knowledgeable your candidate is on your business, the Twin Cities area, and our local tourism attractions.
5. Additional reasons your STAR employee deserves this recognition.
6. Did you attend the HEART Hospitality Education Series in January 2024? Circle one: YES NO  
If so, what was the most influential thing you remember?

*The brightest stars are those who shine for the benefit of others!*